

Trinity Presbyterian Church Phased Reopening Guidelines

| Church Response | Phase 0 | Phase 1 | Phase 2 | Phase 3 | Phase 4 |
|------------------------|---|---|---|---|--|
| Building | Closed to all gatherings | Closed to all gatherings | Closed to all gatherings | Open to small gatherings | Open to all gatherings |
| Small Gatherings (<20) | Online Only | Outdoors Only | Outdoors Only | Indoors Allowed (in large areas) | Indoors Allowed (in any available space) |
| Large Gatherings (>20) | Online Only | Online Only | Outdoors Only | Outdoors Only | Indoors Allowed |
| Worship | Online Only | Online Only | Online Only | Online Only | In-Person and Online |
| Restrooms | Closed to all gatherings | Open to limited small gatherings | Open | Open | Open |
| Childcare | No childcare provided | No childcare provided | No childcare provided | No childcare unless MISD is open | Childcare provided as available |
| Staff | Limited staff and contractors onsite | Limited staff and contractors onsite | Staff and contractors onsite | Staff and contractors onsite | Staff onsite as usual |
| Face Masks | Required | Required | Required | Required | To Be Determined |
| Memorial Services | No memorial services | Case-by-case basis, outdoors only | Case-by-case basis, outdoors only | Case-by-case basis, outdoors only | Scheduled as usual |
| Weddings | No weddings | Case-by-case basis, outdoors only | Case-by-case basis, outdoors only | Case-by-case basis, outdoors only | Scheduled as usual |
| Outside Rental Groups | No facility rentals to groups of any kind | No facility rentals to groups of any kind | No facility rentals to groups of any kind | No facility rentals to groups of any kind | Facility rentals scheduled as usual |

NOTES: Progression through each phase may move forward or backward based on determining factors detailed above. Criteria should be sustained for 2 weeks to move to the next phase.

All outdoor and indoor spaces **MUST** be reserved by the Group Leader in advance through Pam Castilla, Facilities Supervisor at pcastilla@tpcmckinney.org.

There are four outdoor spaces available:

- Celebration Garden
- South Lawn and Entranceway
- West Lawn and Parking Lot
- East Lawn and Circle Drive

Pre-sanitized chairs and sanitizing kits are available. Kits include hand sanitizer, wipes, paper towels, tape for spacing, sign-in sheet. You are encouraged to bring your own chair.

Group Leaders are responsible for:

- Reserving the space in advance
- Arriving early to ensure needed items are available
- Requiring all participants to sign the Sign In Sheet, turning in to office at end of event.
- Communicating guidelines with your group, and enforcing face mask and six-foot separation requirements
- Sanitizing chairs and other used items at the end of your gathering, and returning them to where they were found
- Providing your own sound equipment, if needed